

# How to create a Bush Tucker Garden

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# AECG

- ▶ Contact your local AECG and let them know about your project.
- ▶ AECG can offer advice and presenters to help teach the students about cultural uses of plants
- ▶ Make sure that you embed the use of the new garden in your programs. You can contact the DoE Aboriginal Education Team to get advice on implementing across the curriculum
- ▶ The link below takes you to the local AECG contacts for the Central Coast
- ▶ <https://www.aecg.nsw.edu.au/aecg-regions/central-coast/>



New South Wales

**Aboriginal Education  
Consultative Group Inc.**

# Step 1: Approval From Principal and DoE Assets Team

- ▶ All works in DoE schools need to be approved by the Principal and Assets Unit.
- ▶ Your principal will need to check with their Assets Support Officer about the approval process and fill in a Tier 1 Project Notification



Tier 1 Notifications are found on 'AMS on the Web>Applications & Notifications>School Funded Works Notifications'

**AMS on the Web** (Providing property related data on school and TAFE colleges)

Location Details   Site and Lot Details   Accommodation Details   Compliance and Reports   PDF Sites and Building Plans   **Applications & Notifications**

School/College: Rumbalara Environmental Education Centre

School Funded Works Notification > Rumbalara Environmental Education Centre - (5740)

Asset Management Unit (AMU):	Hunter/Central Coast AMU
School:	Rumbalara Environmental Education Centre
<b>Please Note:</b> <ul style="list-style-type: none"><li>• Use the Documents button to:<ul style="list-style-type: none"><li>○ Download the relevant Tier 1 - Checklist document that applies to the notification works. The relevant Tier 1 Checklist document must be completed, digitally signed and attached to this notification when submitted.</li><li>○ Download the Project Information documents. These documents contain important risk, project management, safety and associated project information. Project Information documents must be reviewed before submitting this notification.</li></ul></li><li>• Use the Notification Form button to:<ul style="list-style-type: none"><li>○ Download the School or Community Funded Works Notification form. This form must be completed, digitally signed and attached to this notification when submitted.</li></ul></li></ul>	
<b>Documents</b>	<b>Notification Form</b>
<b>Completed Checklist:</b> Attach Tier 1 - Checklist document here 	<b>Completed Notification Form:</b> Attach School Funded Works Notification Form here 
<b>Project Documents Confirmation:</b> Please confirm documents relating to risk, project management, safety and project information have been reviewed and understood. *	<input type="checkbox"/> Confirmed
<b>Submit Application:</b> <ul style="list-style-type: none"><li>• Your application will be emailed to the AMU Director for their records.</li><li>• A copy will be sent to your school's generic email address, for your records.</li></ul>	<div>Submit</div> <div>Quit</div>

# School or Community Funded Works Notification

Principal to complete and sign(docs are stored on AMS)



Education

## School or Community Funded Works Notification

School:	
Description of Work:	
Location:	
Building(s):	
Room(s):	

	Yes	No
The Principal has confirmed that the work is classed as low risk	<input type="radio"/>	<input type="radio"/>
The work does not involve the removal or disturbance of any hazard material (example asbestos). Tick 'yes' if no hazardous materials are involved	<input type="radio"/>	<input type="radio"/>
The work is not being undertaken on, in or near any heritage listed buildings or items. Tick 'yes' if there are no heritage issues	<input type="radio"/>	<input type="radio"/>
The principal confirms all works will be carried out in strict accordance Department's policies and procedures, State Planning provisions, Regulations and Legislation	<input type="radio"/>	<input type="radio"/>
The director of educational leadership is aware this work is being conducted on your school site	<input type="radio"/>	<input type="radio"/>

Proposed start date:		Proposed finish date:	
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The information contained in this document is true and accurate	
Name:	
Position:	Principal
Signature:	



# Site must be clear of asbestos and other services

- There is an asbestos register in each school. Some schools have asbestos in the grounds so its really important to check before choosing your site.

## Asbestos Management Plan(AMP):- Compliance and Reports

**AMS on the Web** (Providing property related data on school and TAFE colleges)

[Location Details](#) [Site and Lot Details](#) [Accommodation Details](#) **[Compliance and Reports](#)** [PDF Sites and Building Plans](#) [Applications & Notifications ▾](#)

**School/College:**

**Compliance and Reports > Ettalong Public School - (1864)**

Compliance/Report Name	Compliance/Report Files
Asbestos	<a href="#">1864_ASB_070721_AsbestosRegister.pdf</a>
	<a href="#">1864_ASB_110515_Material_Testing.pdf</a>
	<a href="#">1864_ASB_120621_ClearanceCertificate.pdf</a>
	<a href="#">1864_ASB_150620_AMP.pdf</a>
	<a href="#">1864_ASB_210320_ClearanceCertificate.pdf</a>
	<a href="#">1864_ASB_270221_ClearanceCertificate.pdf</a>
	<a href="#">1864_ASB_290220_ClearanceCertificate.pdf</a>
	<a href="#">1864_ASB_300521_Material_Test_Results.pdf</a>

You can choose  
your own  
landscaper but  
they must meet  
DoE requirements



### Landscaping and Playground

School Name:

Principal:

Project Title: [Click for Options](#)

Project Description / Scope:

### Funding Information

Yes No

Is the Project funded through community funds? i.e. P & C

☐ ☐

Is the Project funded through school funds?

☐ ☐

Have you notified the AMU via AMS on the Web prior to work commencing?

☐ ☐

### General Information

Yes No

N/A

Have you consulted with the Principal or School Representative in regards to this project?

Name:

☐ ☐

☐

Does the Contractor hold the appropriate license to carry out the works?

License No:

☐ ☐

☐

Have you confirmed the Contractor(s) hold the following insurances:

▪ Public Liability Insurance (minimum value \$20m)

☐ ☐

☐

▪ Workers Compensation / Personal Accident Insurance (for single trade, no employees)

☐ ☐

☐

▪ Long service levy (projects over \$25,000 inclusive of GST)

☐ ☐

☐

Have you checked the Asbestos Register for the site and confirmed nil asbestos identified in the area of works?

☐ ☐

☐

Is there an Environmental Management Plan including asbestos management in place for the site?

☐ ☐

☐

Are there any other ground contaminants that affects the site i.e. Pfos, Pfoa, Lead etc.

☐ ☐

☐

Have you considered and included all preliminary and post work costs e.g. temporary fencing

☐ ☐

☐

Have you checked the NSW Heritage Database and confirmed the area of works is not heritage listed?

☐ ☐

☐

# Machinery used by contractors must be registered



Project Specifics	Yes	No	N/A
1. Does the work require minor excavation? <i>(If no, please skip to point 3)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the machinery registered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Has a service location search been completed? (Please note Dial Before You Dig does not cover a school site and the Department does not hold as built services plans)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Do the works propose to install playground equipment? <i>(If no, please skip to point 7)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the proposed playground meet the <u>Playing Safe Guidelines</u> provided by Kidsafe NSW and comply with relevant Australian Standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Does the proposed soft fall meet the <u>Playing Safe Guidelines</u> provided by Kidsafe NSW and comply with relevant Australian Standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is a sand pit to be installed? <i>(If no, please skip to point 15)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the proposed sand pit meet the <u>Kidsafe NSW Guidelines</u> ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Has a maintenance schedule been considered / developed for the sand pit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is there adequate shade available over the sand pit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is there adequate drainage available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is access to the sand pit appropriate for future requirements? e.g. refilling of pit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Has a suitable cover for the sand pit been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Has timber selection been considered? Note: Ensure that any treated timber used in construction is not treated with CCA or creosote	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. If soft fall is to be installed or replaced, does the soft fall meet the <u>Playing Safe Guidelines</u> provided by Kidsafe NSW and comply with relevant Australian Standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Is site access appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Can vehicles access site if required during the works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Can vehicles access site if required after the works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Will works occur during school holidays?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



When choosing the site you will need to clear the grass and prepare the soil

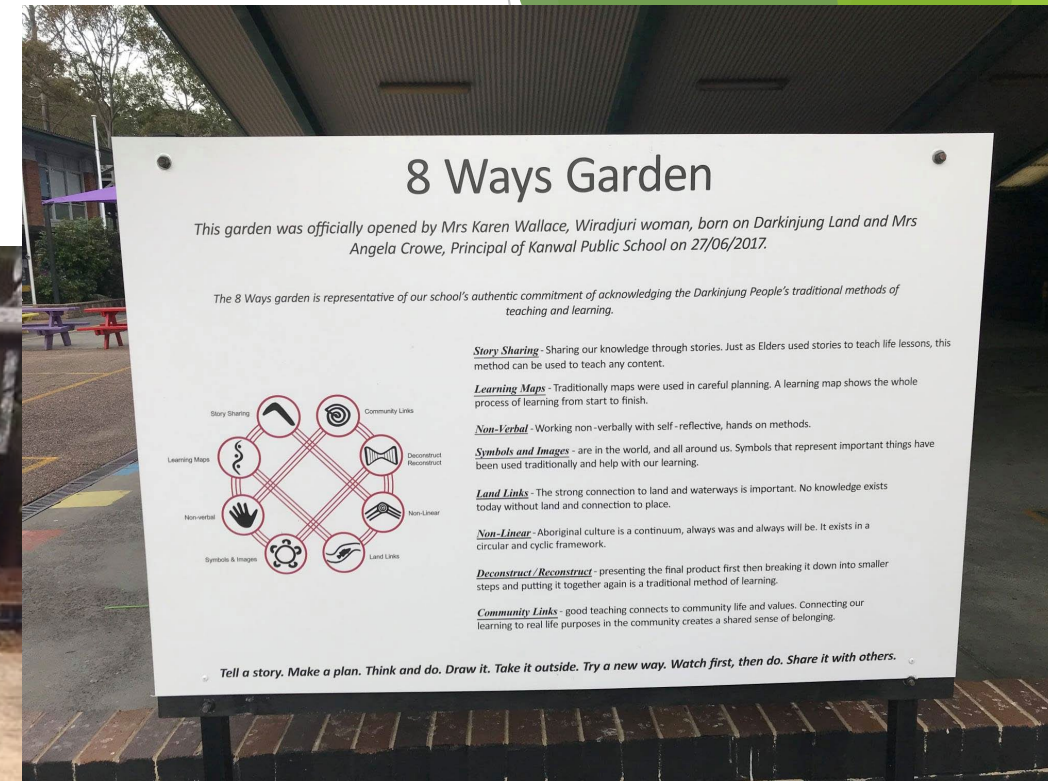




# LANDSCAPING MATERIALS COSTS

- ▶ Sandstone B grade logs 2m x .5m x .5m = approx. \$120-\$200 each approx.  
Delivery per truck load \$400 approx
- ▶ Machinery hire to clear the site for prep costs
  - ▶ Small excavator is \$80 per hour - minimum 4 hours hire + \$60 float
  - ▶ Example from Brisbania P.S \$9000 for 2 workmen to complete one weeks work on landscaping (included excavation, soil, road base and crushed sandstone and a wheel chair access oathway to access garden)

# Kanwal P.S



Video link to garden site

<https://kanwal-p.schools.nsw.gov.au/learning-at-our-school/cultural-education.html>



# Tacoma P.S







# Woy Woy P.S





# Tuggerah PS





# Mannering Park P.S



View the signs in the link below

[https://rumbalara-e.schools.nsw.gov.au/content/dam/doe/sws/schools/r/rumbalara-e/localcontent/bush\\_tuka\\_signs\\_proof.pdf](https://rumbalara-e.schools.nsw.gov.au/content/dam/doe/sws/schools/r/rumbalara-e/localcontent/bush_tuka_signs_proof.pdf)



# Wadalba Community School





# Brisbane Water Secondary College- Umina Campus





# Henry Kendal High School

